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**PROFESSIONAL SUMMARY**

A hard-working dynamic professional focused toward achievement and successful operations. Recognized by leadership for excelling in multi-tasked and pressure oriented environments.

**Areas of expertise:**

|                              |                                 |
|------------------------------|---------------------------------|
| Field Operations             | Leadership                      |
| Operating Production Systems | Service, Support and Production |
| OSHA Safety                  | SafeLandUSA (PEC)               |
| Teamwork                     | System Operations               |
| Process Management           | Strategic Planning              |

**Professional Experience:**

**ShaleNET – Natural Gas Operations 01/2012**

Developed solid leads through research, net working and hands on experience/training within the Oil and Gas Industry

- Natural Gas Operations and Basic Well Control
- First Aid and CPR, Aerial Platform/Rough Terrain/Fall & Spill Prevention
- Defensive Driving
- Pressure and Forces/Electrical/Hydraulics

**Integrated Data Services – Production Analyst 12/2010 - 02/2011**

Responsible for overseeing the operation activities of a three month Government Contract

Led and developed staff to accomplish overall team effectiveness; optimize team performance

- Technical consultant for a Department of Defense program and production management system
- Performed daily review of forecasts and system data

Provided leadership, monitored and coached to goal achievement and desired behaviors

- Provided expertise in all operating systems
- Mentor to District Manager Trainees and to peers
- Supported all operations with 100% satisfaction

**United States Air Force – Operations Officer 02/2005 - 06/2010**

Served as the Executive Officer to the 757<sup>th</sup> Airlift Squadron Group Commander

- Provides staff direction and coordination for special staff actions and projects for the 757<sup>th</sup> Operations Command Group
- Analyzes and interprets rules, regulations, directives and correspondence
- Formulates and recommends new policies and revisions of policy, program documents, and regulations to provide advice and assistance to resolve problems and maintain continuity of work and Base Operations (BASOPS) missions
- Coordinates staff and command actions and issues BASOPS instruction relating to administrative/policy function and reporting requirements
- Provides staff advice, assistance, and consultation to the Operations Group Commander in administrative processes
- Determines and develops manpower and operational requirements
- Monitor and develop training programs that prepare comptroller Reservists for day-to-day support of service requirements and wartime mission
- Maintain Secret Clearance, required to handle, safeguard, and prepare classified documents for processing
- Managed the operations and development of regional site expansion

**Academic:**

Military Commission  
Bachelor of Science, Applied Science  
Associate of Science, Professional Pilot

Academy of Military Science, USAF  
Slippery Rock University  
Aviation Science Center, CCBC