

Mark A. Trimarchi

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OBJECTIVE

Seeking employment in the Administration Field

SUMMARY OF PERSONAL SKILLS

- Twenty Eight yrs in customer service. •Effective communication skills
- Works well as a team member or on individual projects

WORK-RELATED SKILLS/TRAINING

- Creative solutions to problems
- Expanded Business Base
- Scheduling appointments
- Employee Supervision

WORK HISTORY

Aug 10– Sept 11

Town and Country Transit

Jan 10 – Aug 10

Pittsburgh North- Aire-Ride

Jan 09– Dec 09

Unemployed

Dec 2007 – Dec 2008

Penn Dot, Pittsburgh, Real Estate Appraiser

May 2007 – Oct 2007

Penn Dot, Oil City Real Estate Technician

Jan-2005 – Oct 2007

Moved to South Carolina - Schooling

Feb. 2000 – Dec. 2004

Advantage Appraisal Group, Kittanning, Pennsylvania

Owner

- Regional appraisal service - five counties
- Row/Condemnation Experience
- Supervised 2 employees

June 1983 – Feb. 2000

Allegheny Real Estate, & Century 21 Roger Stone Agency

Associate Broker/Certified Appraiser

- Earned Certified General Appraising License
- Appraised over **\$100,000,000** in real estate
- Earned several “**Million Dollar Seller**” awards

SECONDARY EXPERIENCE

- Tax Appeal Hearing Officer in Pittsburgh and Armstrong County
- Organized and lead public meetings
- Various Real Estate Courses for License renewal over 20 years

EDUCATION

Indiana University of Pennsylvania, Indiana, PA

B.A. - Business Administration with a minor in Economics

Ford City High School, Ford City, Pennsylvania - High School Diploma

MILITARY SERVICE

Honorably Discharged United States Navy Veteran

Served in Charleston, SC/Aboard USS Wainwright CG-28

References upon request